

Volunteer Steward Annual Report

Stewards: Please report activities that took place on your site between January 1 and December 31. Please submit a report for your site, either on paper or through the online form, <http://www.grandprairiefriends.org/stewardshipreport.html> , by March 1. These reports are very important for our region's Volunteer Stewardship Program, and enable us to help steward sites, collect grant money, and follow volunteer activities. Thank you very much for your time in filling out this form.

Steward: _____

Site: _____

Landowner: _____

County: _____

Acres under active management or monitoring: _____

Is there a current management plan/schedule for this site? _____

If not, would you like assistance developing one? _____

Total number of hours spent on administrative work
(planning, recruitment, education, tours, meetings, etc.): _____

Did you have an adequate number of workdays? _____

Did you have an adequate number of volunteers? _____

If not, list other activities you would like to get done and estimate how many volunteer hours you estimate it would take to accomplish each activity:

Proposed Activity	# Hours

Special Events:

List any special events (nature walks, tours, workshops, etc) that took place between January 1 to December 31.

Special event	# Hours	# Attendees	Date(s)

Problems on Site:

Please provide a summary description and rating of any problems on the site. Indicate if the problem is a new one, or if you would like additional help from the land management organization or the Illinois Nature Preserves Commission.

Rating scale: 1 = no problem, 5 = very serious problem.

Problem description	Rating	Need help?
Boundaries and signage:		
Trails:		
Brush:		
Invasive species:		
Other:		

Recruitment:

List methods you used for recruiting volunteers, and how successful they were:

Miscellaneous:

If you have any other suggestions or comments, please include them here:
